



**EXAM ADMISSION APPLICATION  
AND CERTIFICATION CONTRACT  
CERTIFICATION SCHEME FOR TOXICOLOGIST**

**DEC TOS**  
Rev. 00 30.03.20

**The applicant asks:**

- Registration in the register for the professional figure: **TOXICOLOGIST**
- Requested area(s) of competence: \_\_\_\_\_
- The transfer of the certificate issued by another CB

**PERSONAL DATA – PLEASE FILL IN ALL FIELDS**

Name/Surname \_\_\_\_\_

Place/Date of birth \_\_\_\_\_

F.C. \_\_\_\_\_ Mobile \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_ Country \_\_\_\_\_

E-mail \_\_\_\_\_

**IF DIFFERENT, ADDRESS WHERE TO RECEIVE WRITTEN CORRESPONDENCE**

Name/ Surname/Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_ Country \_\_\_\_\_

**DECLARATION**

I, the undersigned, DECLARE that I have read and accepted the Scheme Regulation, the General Regulation, the tariff, the Regulation for the concession of the trademark use and the reference ethical standards (documents available on website [www.aicqsicev.it](http://www.aicqsicev.it)) and that I undertake to respect any changes that will be made to them, by viewing them on the website [www.aicqsicev.it](http://www.aicqsicev.it) (by expressly renouncing and exempting AICQ SICEV from sending any communication in this regard).

I also declare that I have not taken, with a negative result, certification exams at other CBs in the last 3 months for the reference Certification Scheme. Failure to comply with these rules will result in the cancellation of the certification exam.

This contract has an annual duration from the date of issue of the certification and it is intended to be tacitly renewed in accordance with the provisions of the applicable General and Specific Regulations, unless cancellation to be sent by registered letter with return receipt. (i.e. PEC) at least 90 days before the annual due date.

Date \_\_\_\_\_ Signature \_\_\_\_\_

The undersigned, aware of the provisions of art. 76 of Presidential Decree 445/2000, DECLARES that the information and attachments provided for this certification application are current and truthful

Date \_\_\_\_\_ Signature \_\_\_\_\_

The undersigned undertakes to:

- comply with the provisions of the applicable Regulations (available on the website [www.aicqsicev.it](http://www.aicqsicev.it)), for the annual maintenance and renewal of the certification and in the event of suspension, aware that the exclusive ownership of the certificates is of AICQ SICEV
- not spread the AICQ SICEV exam materials, of which he becomes aware, not take part in fraudulent practices relating to the subscription of exam materials and not use supports (paper or digital) or other unauthorized help during the examination.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**SPACE RESERVED TO AICQ SICEV**

- Acceptance of the "Certification application"
- Acceptance of the transfer application for the certification issued by another CB

Note: \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

### BILLING INFORMATION

Company <sup>(x)</sup> \_\_\_\_\_

Fiscal code \_\_\_\_\_

VAT number \_\_\_\_\_

Flat rate scheme <sup>(xx)</sup>  YES  NO

ELECTRONIC INVOICING CODE <sup>(xx)</sup>: \_\_\_\_\_

PEC e-mail address<sup>(xx)</sup>: \_\_\_\_\_

Address \_\_\_\_\_

Zip code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Telephone number \_\_\_\_\_

E-mail \_\_\_\_\_

<sup>(x)</sup> in the case of a physical person, indicate name and surname

<sup>(xx)</sup> to fill in only for companies and professionals with a VAT number

#### BANK DETAILS FOR THE EXAM PAYMENT:

**AICQ SICEV S.r.l.**  
**BANCO BPM – FILIALE DI MILANO - GALFA VIA MELCHIORRE GIOIA, 47 20124 MILANO**  
**IBAN: IT10 X 05034 01689 000000006200**

### DOCUMENTS TO BE ATTACHED TO THE CERTIFICATION APPLICATION

The validity of this application is subject to the correct compilation of the same in all its parts, signed in full and inclusive of the required documentation and authorization to process personal data. AICQ SICEV S.r.l. reserves the right to check the veracity of what has been produced. For more information, please consult the General Regulations RG 01 and RG 03.

1. Copy of the Curriculum Vitae signed and written in European format (including the authorization to process data and the signing of the authenticity of what has been declared according to Presidential Decree 445/2000)
2. Photocopy of the degree certification
3. Passport-size photograph (in paper or digital format)
4. Photocopy of an identity document
5. Photocopy of training certificates
6. Objective evidence of operational experience in toxicological field
7. Photocopy of the declaration of knowledge of a foreign language (if required)

#### DOCUMENTS TO BE ATTACHED IN THE EVENT OF CERTIFICATE TRANSFER

Integrate the documentation requested above with the following documents:

1. Copy of the valid certificate
2. Declaration of not having any economic/technical pending with the originating CB

#### INFORMATION ON THE PROCESSING OF PERSONAL DATA

This is to inform you that the processing of your personal data is carried out in our company in full compliance with the current national legislation of the European Union regarding the processing of personal data. According to art. 13 and 14 of EU REGULATION 2016/679 we inform you that:

1. **The data controller** is AICQ SICEV S.r.l. in person of the pro tempore legal representative, with registered office in Via Cornalia, 19 - 20124 Milano.
2. **Responsible for the treatment** is Valentina Mazza, phone 02/66713425, e-mail [privacy@aicqsicev.it](mailto:privacy@aicqsicev.it).
3. **Data protection officer** There is no appointment for the company indicated above since the treatment carried out does not fall within the cases referred to in art. 37 of Reg. 2016/679;
4. **Purpose of the treatment:** Personal data are processed within the normal business of the company for the following purposes:
  - a) Purposes aimed exclusively at the fulfilment of contractual obligations or for the acquisition of pre-contractual information, as well as for information relating to requests from the interested party for supplies and services.
  - b) Purposes related to the obligations established by laws, regulations and community legislation as well as by provisions imparted by legitimate authorities and by supervisory and control bodies, as well as tax and accounting obligations;
  - c) For communication activities, including commercial ones, carried out exclusively by our. Society;
  - d) For activities functional to the Company's works, performed directly or through third parties, such as:
    - detection of the degree of customer satisfaction on the quality of supplied services and on the activity;
    - promotion and sale of products and services brokered by the Company, carried out by letter, telephone, sending of advertising material, automated systems, etc.;
    - market research and statistical processing.
5. **Category of data collected:** The data collected fall into the category of personal identification data (personal data, tax code or VAT number, details of identification documents) strictly connected and instrumental to the management of relations with customers and suppliers (for example, acquisition of information preliminary to the conclusion of a contract, execution of operations on the basis of the obligations deriving from the contract concluded, fulfillment of tax and accounting obligations, etc ...).  
The category of particular data is also included, as per art. 9 of EU Reg. 2016/679, exclusively for the fulfillment of legal obligations.
6. **Data processing methods:** The data is processed using paper, IT and telematic tools with logic strictly related to the purposes themselves and, in any case, in order to guarantee the security and confidentiality of the data. In particular, we inform you that your data are:
  - processed in a lawful, correct and transparent way;
  - collected for the purposes determined above, explicit and legitimate, and subsequently processed in a way that is not incompatible with these purposes;
  - adequate, relevant and limited to what is necessary with respect to the purposes for which they are processed ("data minimization");
  - exact and, if necessary, updated, cancelled and/or corrected;
  - kept in a form that allows its identification for a period of time not exceeding the achievement of the purposes for which they are processed;
  - processed in such a way as to guarantee adequate security of personal data, including the protection, through appropriate technical and organizational measures, from unauthorized or illegal treatment and from loss, destruction or accidental damage.
7. **Data communication:** For the pursuit of the purposes indicated in point 4, your data may be communicated to companies that carry out the acquisition, registration and processing of data contained in documents or media to carry out texts and specifications, agreements; Legal; designers; companies including IT companies, to allow the management of electronic tools, for filing procedures, for printing correspondence and for managing incoming and outgoing mail; companies in charge of fraud control, debt collection and the detection of credit risks and insolvencies; to Public Administrations, in accordance with the law; to all those who carry out banking, financial and insurance services; service company for the management of the company's information system; companies that carry out the transmission, enveloping, transport and sorting of communications; studies or companies in the context of assistance and consultancy relationships; Supervisory body; certification bodies of the Quality System; Board of statutory auditors; subjects who perform control, revision and certification of the activities carried out by the company; subjects to whom the communication is necessary or functional for the correct fulfillment of the contractual obligations assumed, as well as the obligations deriving from the law or who have access to personal data by virtue of regulatory or administrative measures; accounting firms and contracting stations. The complete list of managers is still available at the company headquarters and to find it, simply contact the owner indicated above.
8. **Disclosure of data:** your personal data, for which the interested party has the right to express consent or not, may also be processed by third parties, for the purpose of commercial promotions, market research, marketing activities and offers of product and services.
9. **Transfer abroad:** your personal data may be transferred outside the national territory in accordance with the provisions of the EU-USA and Switzerland-USA Privacy Shield (*EU-US Privacy Shield Framework e Swiss-US Privacy Shield Framework*).
10. **Mandatory/optional nature of data provision:** Without prejudice to the personal autonomy of the data subject, the provision of personal data, both common and falling into particular categories, can be:
  - mandatory in relation to the obligations established by laws, regulations and European Union legislation, as well as by provisions issued by legitimate authorities and by supervisory and control bodies, as well as tax and accounting obligations;
  - essential for the conclusion of new relationships or for the management and execution of existing contractual relationships or those in the process of being established.
11. **Refusal to provide data:** Any refusal by the interested party to provide personal data for the purposes indicated in point 4 letters a) b) of this information implies the impossibility of proceeding with the correct and complete execution of the professional assignment you have given us.
12. **Data retention period:** The personal data concerning you will be stored in a form that allows their identification for a period of time not exceeding the achievement of the purposes for which they are processed, and in any case in compliance with the legal obligations relating to the data retention times (checks tax and limitation periods for the exercise of rights).
13. **Rights of the interested party:** You can contact the data controller to assert your rights, as provided for by the Regulations, and in particular you have the right to:
  - a) ask the data controller to access personal data and to correct or cancel them or limit the processing of personal data concerning him and to oppose their processing, in addition to the right to data portability;
  - b) lodge a complaint with a supervisory authority;
  - c) know the source from which the personal data originate and, if applicable, the possibility that the data come from sources accessible to the public;
  - d) obtain confirmation from the data controller that personal data concerning him or her is being processed and, in that case, to obtain access to personal data and to the following information:
    - treatment purposes;
    - the categories of personal data in question;
    - the recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if recipients are from third countries or international organizations;
    - when possible, the expected retention period of personal data or, if not possible, the criteria used to determine this period;

- e) ask the data controller to correct or delete personal data or to limit the processing of personal data concerning him or to oppose to their treatment;
  - f) know, if the data are not collected from the interested party, all available information on their origin, on the existence of an automated decision-making process, including profiling and, at least in such cases, significant information on the logic used, and the importance and expected consequences of this treatment for the data subject;
  - g) obtain from the data controller the correction of inaccurate personal data concerning him without undue delay;
  - h) obtain, taking into account the purposes of the processing, the integration of incomplete personal data, also by providing an additional declaration;
  - i) obtain from the data controller the cancellation of personal data concerning him without undue delay;
  - j) obtain the limitation of the processing from the data controller if it disputes the accuracy of the personal data, or opposes the cancellation of the data, or - although the data controller no longer needs it for processing purposes - the data is necessary for the interested party to ascertain, exercise or defend a right in court, or has opposed the treatment carried out by the owner for the pursuit of his own legitimate interest;
  - k) receive personal data concerning you in a structured, commonly used and machine-readable format and to transmit such data to another data controller without hindrance by the data controller to whom it has provided them (so-called right to data portability);
  - l) to object at any time, for reasons related to your particular situation, to the processing of personal data concerning him (when the processing is necessary for the execution of a task of public interest or connected to the exercise of public powers of which the owner is invested, or when the processing is necessary for the pursuit of a legitimate interest of the owner), including profiling on the basis of these provisions, as well as to oppose the processing of data carried out for direct marketing purposes.
14. **The above rights can be exercised with a written request** addressed to the Data Processor by registered letter, or also by e-mail to the following e-mail address: [privacy@aicqsicev.it](mailto:privacy@aicqsicev.it).

## CONSENT

I, the undersigned \_\_\_\_\_ (name and surname),  
as \_\_\_\_\_ of the Company \_\_\_\_\_  
born in \_\_\_\_\_, date of birth \_\_\_\_\_

### CONSENT TO DATA PROCESSING

I express my free, aware, specific and unconditional consent for the Owner and the Managers in charge to proceed with the processing of my common personal data and their communication within the subjects and for the purposes indicated in points 4 a) and 4 b) of the above extended information, of which I have received a copy:

**I AGREE**                       **I DO NOT AGREE**

I express my free, aware, specific and unconditional consent so that my common personal data can be processed, for the purposes referred to in point 4 c), or for communication activities, including commercial ones, carried out exclusively by your Society:

**I AGREE**                       **I DO NOT AGREE**

I express my free, aware, specific and unconditional consent so that my common personal data can be processed, even by third parties, for the purposes referred to in point 4 d), or for activities to detect the degree of satisfaction, commercial promotion, market research, marketing activities and product and service

**I AGREE**                       **I DO NOT AGREE**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



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